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Client Information Form

Today's Date _____ New Client _____ Returning Client _____

PERSONAL INFORMATION

Name: _____
Last First Middle

Street Address: _____

City State Zip Code

Phone Contact: _____
cell home work

E-mail: _____

Date of Birth: _____ Age: _____

Place of Birth: _____

CURRENT LIVING SITUATION

Marital Status:

Single: _____ Married: _____ Widowed: _____

Divorced: _____ Separated _____ Other: _____

Do you have children? _____ How many? _____ Ages _____

Family:

Mother: living/deceased Father: living/deceased

Siblings: brothers: _____ sisters: _____

Are all of your siblings living? _____

EMPLOYMENT

Occupation: _____

Employer: _____

MEDICAL/MENTAL HEALTH

Personal Physician: _____

Address: _____

Phone #: _____

Medical Conditions: (past/current)

Are you taking any medications?

If so, please list below:

Have you ever been physically/sexually abused? _____

Have you ever attempted suicide? _____yes _____no

Have you recently considered or are you currently considering suicide?

_____yes _____no

If yes, when _____

Have you ever received any type of psychotherapeutic services before?

What issue(s) did you address:

Reason for seeking therapy at this time:

Additional comments or information you would like me to know:

PERMISSION TO CONTACT YOU

Do I have your permission to call you at home? ____yes ____no
Do I have your permission to leave a message at your home? ____yes ____no
at your place of employment? ____yes ____no
on your cell phone? ____yes ____no
Do I have your permission to email you? ____yes ____no
Do I have your permission to send mail to your home? ____yes ____no

EMERGENCY CONTACT INFORMATION

Name: _____ Phone #: _____
Address: _____
Relationship to you: _____

REFERRAL

Who referred you? _____

48 HOUR CANCELLATION POLICY:

Please provide me with 48 hour notice if you would like to cancel or change an appointment. If you do not provide this notice, you will be charged the full appointment fee.

Insurance Information Section

Insurance Carrier: _____
Phone Number: _____
Policy Number: _____
Group Number: _____

*Please be advised that I do not participate with any insurance providers. However, on occasion it is helpful for me to call your carrier in order to help you receive reimbursement for mental health services. In the event that you ask me to call your insurance carrier, the above information will be requested. Please sign below to indicate that you consent to my sharing personal identifying information with your insurance company for the express reason of aiding in your reimbursement:

Signature: _____ Date: _____

Please sign below to indicate that you have read this policy and that you have answered the questions to the best of your ability.

Client Signature: _____ Date: _____